

KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION

October 23, 1997

Meeting Minutes

MEMBERS: Chair Jim Nelson, Steve Dooley, Charles Anderson, Barbara Bean, Bill Bowdy, David Couch, Jerry Frantz, Mike Kinnaird, representing Jim Ramsey, and Mike Grisham, representing James Ramsey.

GUESTS: Richard Belding, Mike Clark, Charlene Davis, Ron Jones, Tom Ely, Dave Holzwarth, Kent Howell, Judy Kail, Galen Kiser, John Meiman, Charles Robb, Mary Jo Rodgers, Pete Schirmer and Paul Stackhouse.

STAFF: Doug Robinson, Shirley Rodgers and Jessamine Saufley.

Chair Nelson called the meeting to order by welcoming members and guests. The minutes of the September 25, 1997 meeting were approved as distributed.

Chair Nelson asked members to address the first agenda item concerning the proposed EMPOWER Kentucky Liaison. Jim stated that EMPOWER Kentucky Project Manager, Ron Bingham, requested that EMPOWER Deputy Director, Nancy Ward act as a liaison to the Commission to provide updates concerning the EMPOWER Kentucky initiative. Mr. Bingham stated in a letter to Jim Nelson that he feels this would be in the best interest of the Commonwealth and that a strong linkage between EMPOWER and KIRM is critical through the implementation of multiple initiatives. After much discussion, Commission members agreed that Nancy should be welcomed as the liaison for EMPOWER and would have the status of a non voting participant. Chair Nelson stated that he would compose a letter to Ron addressing the liaison request.

Chair Nelson directed members to review the amended legislation piece in their meeting packets. The proposed change will allow both the Chairman of the Communications Advisory Council and the Geographic Information Advisory Council, ex officio members, to become voting members as opposed to non voting as the statute currently states.

Chair Nelson called for Work Group Reports:

Education and Cultural Affairs - David Ballard reported.

Recommended approval of the Council on Postsecondary Education's plan with the following comments:

- 1) Recommend agency move forward on securing trained staff to support their initiatives;
- 2) Recommend agency explore the potential use of data warehousing and keep the Commission apprised of their efforts; and
- 3) Recommend the agency keep the Commission informed of their leasing program for computer equipment.

Motion was made, seconded and unanimously approved.

Recommended approval of an amendment and capital item for the Workforce Development plan, Department of Technical Education Administration System.

Motion was made, seconded and unanimously approved.

Justice - David Ballard reported.

Recommended approval of the Justice Cabinet plan with the following comments:

- 1) Agency should move forward on Y2K efforts;
- 2) Recommend that agency continue their efforts with a pilot on video conferencing and keep the Commission informed before implementation;
- 3) Recommend that agency develop future plans from a cabinet-perspective, which clearly identifies business objectives;
- 4) Request that the Cabinet meet with the Justice work group in six (6) months to obtain a status report in response to the Integrated Criminal Justice System and the video conferencing pilot project.

Motion was made, seconded, and unanimously approved.

Licensing & Regulation - Doug Robinson reported.

Recommended approval of the Department of Insurance's plan with the following comment:

- 1) Commend agency for developing a revised plan that demonstrates executive involvement and enhanced initiatives directed at customer service.

Motion was made, seconded, and unanimously approved.

Recommended approval of the Department of Financial Institutions' plan.

Motion was made, seconded, and unanimously approved.

Chair Nelson asked Doug Robinson to provide members with a Capital Planning Board update. Doug directed members to a hand-out in the meeting packets. Doug explained that the Board met on October 20, 1997 to discuss the following agenda items: Capital Planning/Budget issues, Council on Postsecondary Education meeting of October 7th, profiled bills concerning the Veterans Nursing Homes and cemeteries, construction of State Office space in Florida, Executive Order 97-1327, discussion with Department of Juvenile Justice and 1998-2000 Statewide Capital Improvements Plan. He added that the Board recommends that the Kentucky Information Highway (KIH) Expansion Upgrade which was priority #1 of 17 recommended to the Board by KIRM be authorized from restricted funds in the 1998-2000 budget. This project would acquire equipment to facilitate the implementation and effective usage of the KIH. The Board also supports continued efforts to identify funding sources and to plan for an 800 Mhz Digital Trunked Radio Statewide System which appropriately meets the needs of state and local agencies.

Chair Nelson asked Bill Bowdy, Chairman of GIAC to provide and update to the members. Bill reported that the 5th Annual GIS Conference is to be held during May 17th-19th at the Center of Rural Development in Somerset. Bill added that the call for presentations has been announced. Bill informed members that the upcoming GIAC Council and Strategic Planning Session will be held on November 10-11th at Murray State University and Kenlake State Resort Park. Bill provided members with an update on the statewide digital basemap and addressed such issues as progress, partners, uses and funding. Chair Nelson thanked Bill for update.

Chair Nelson asked Steve Dooley to report on the status of the Electronic Signature sub-committee. Steve stated that the committee is continuing to finalize the draft legislation and that the Commission will receive a copy of the draft for review and final approval soon.

Chair Nelson asked Doug Robinson to provide a KIRM office and EMPOWER Kentucky report. Doug reminded members that the Strategic Information Technology plan is now available on the KIRM website. He stated that the Information Technology Architecture and Standards were distributed to the Information Resource Managers at a recent IRM Advisory Group meeting and comments have been received back from the IRM's.

Doug also reported that the EMPOWER Infrastructure Training Team is in the process of reviewing a skills inventory assessment. He stated that there were over 700 surveys received, and the final report on the training and gap analysis will be presented to the Commission once it is completed.

Doug reported that the KIRM staff is developing agency-specific and global findings and recommendations to be forwarded to the agencies soon. Doug reminded members that the findings and plans will be placed on the KIRM website upon completion. Doug informed members of a conference on electronic commerce in the states co-sponsored by NASIRE to be held during December 11-12, 1997 in San Antonio, Texas. Doug added for those members who are interested in attending; they may locate information either by contacting the KIRM office or by visiting NASIRE's website.

Chair Nelson introduced Paul Stackhouse of Kentucky Educational Television (KET) to report on KET's Distance Learning Project which was partially funded by a 1996 KIRM Research and Development Grant Award. Paul thanked KIRM for the opportunity and reported on many positive experiences surrounding the project. Paul commented on project highlights, budget reconciliation, web site information and grant process critique. Chair Nelson asked members for questions or comments.

Chair Nelson introduced Pete Schirmer of the Kentucky Long-Term Policy Research Center. Pete presented a report briefing on "The Circuits are Coming to Town" which is to be survey results published by his agency addressing some technology information, Internet issues, general knowledge and general usage within the public sector. Pete explained results from the survey. Chair Nelson asked members for questions or comments.

Chair Nelson thanked Paul Stackhouse and Pete Schirmer for their participation during the Commission meeting. The next meeting will be a Joint KIRM and Communications Advisory Council meeting slated

for early December and Doug added that the remaining 1996 Research and Development grant reports will be presented during the meeting. Being no further business, the meeting adjourned at 2:50 p.m.